

**Superior Town Council
Town Council Meeting**

**Thursday, January 18, 2007
Superior Senior Center
Superior, Arizona**

M I N U T E S

A. Call to Order

Mayor Hing called the meeting to order at 7:14 p.m.

B. Salute to the Flag

Mayor Hing led the Town Council, staff and the audience in the Pledge to the Flag.

C. Opening Prayer

Mayor Hing led the Town Council, staff and the audience in a brief opening prayer.

D. Roll Call

Members Present: Mayor Hing, Councilmember Lopez, Councilmember Marquez, Councilmember

Valenzuela, Councilmember Cervantes,
Councilmember Heglie

Mayor Hing expressed his condolences on behalf of the Town and the Council to Councilmember Lopez for the loss of her brother.

E. Consent Agenda

Mayor Hing introduced the items on the consent agenda. The items in the consent agenda were:

Approval of the Minutes from the January 4, 2007 meeting

Mayor Hing called for a motion to approve the consent agenda. Councilmember Cervantes made a motion to approve the consent agenda. Councilmember Lopez seconded the motion. The motion was approved unanimously.

F. Communications

1. Introduction of New Town Hall Administrative Aide – Christina Gomez

Ms. Aldrete introduced Christina Gomez, Superior Resident as the new administrative aide at the town hall. Ms. Aldrete explained that Christina is doing an excellent job and is a welcome addition to the town staff.

Ms. Gomez thanked the Mayor and Council for the opportunity to work for the town. Mayor Hing and the council welcomed Christina to the staff.

2. Update on WiFi Project

Mr. Hank Gutierrez thanked the Mayor and Council for their support of the project. He gave a brief background on the project and reported that the Wi-Fi project is still on schedule and that town staff has been assisting as needed with the project. He stated that they are still working on the 1000 hours of volunteer work. Mr. Gutierrez expressed that members of the community needed to make an effort to participate in the WiFi project so future projects could be completed.

3. Update on Request for Quotes (RFQ)

Ms. Aldrete reported that she currently has two Request for Qualifications RFQ's prepared to contract with a new town attorney and to contract with a company to build the communications tower for the Wi-Fi Project. She requested to build another RFQ to contract with a company to develop personnel job descriptions, salary schedules, performance evaluations and employee policy handbooks for the Town.

4. Friends of the Library Book Sale January 17-February 16 2007

Ms. Campos, Town Librarian reminded the Mayor, Council and audience of the annual Friends of the

Library Book Sale. She explained that proceeds benefited the library.

She also informed the council on behalf of the Town Recreation Committee that the soccer registration fees for a couple of the soccer teams will be refunded due to lack of coaches and participation. She reported that the 10 year league has formed and plays every Saturday.

G. Call to the Public

Manuel Ortega – Mr. Ortega spoke in regards to community events and how traditional events such as Apache Leap Days and Fiestas have been held in other parts of the town but the best location is downtown. He explained how he lives very close to the event location but that the location of these events should remain on Main St. and that he has learned to live with the noise from these events.

No further comments were made.

H. Business

1. Discuss/Approve/Reject to move into Public Hearing regarding the use of CDBG Funds

Mayor Hing asked for a motion to move into public hearing to discuss the use of CDBG

funds. Councilmember Heglie made a motion to move into public hearing. Councilmember Marquez seconded the motion. The motion passed unanimously and the meeting moved into a public hearing at 8:30 p.m.

Ms. Patel from the Central Arizona Association of Governments (CAAG) explained to the Mayor and Council that this was their second public hearing for the 2007 CDBG funding cycle. She explained that the town will have approximately \$140,000 to spend on a project. She said this amount has not been officially set but is estimated at the \$140,000.00. She explained that this was the forum in which the council and community members could discuss the projects they would like to see completed with the CDBG funding. She also explained how the Town could apply for State Special Projects monies in the amount of \$300,000 but those dollars were very competitive.

Ms. Patel also reviewed the guidelines on the funding and how the funds could be used. She explained the projects that were eligible and reviewed projects that were recommended in the first public hearing.

Community clean up, housing re-habilitation, walkways, visitor center, restroom improvement, temporary housing for residents

who are having CDBG housing rehab done to their home, continued work to the food court.

Members of the Audience, the Mayor and Council and town staff also added projects to be considered.

Asst. Fire Chief James Grey – recommended the purchase of an additional ambulance. He stated that when the ambulance has to go out of town it is gone for several hours and if something happens while the ambulance is out of town then the town is unable to assist to its full capacity. He reported that a new un-equipped ambulance would cost \$110,000 to \$120,000.

Hank Gutierrez – Recommended that the monies be used to build a Visitors Center that would be more accessible to the volunteers who work at the center as well as to people who are visiting the community. He suggested bathroom improvements to the US 60 park and recommended the visitor's center be moved to the Caboose at the US 60 Park.

Eileen Bertie – Ms. Bertie recommended that the monies be used for housing re-hab for the elderly and handicapped. She cited many homes that need to rehabilitate.

Manuel Ortega – Mr. Ortega explained that the monies should be used to help the elderly

and the handicapped with housing re-hab before monies are used for tourism.

Members of the council also requested to look at other projects that have been started with CDBG projects and see what else could be done to complete those projects including work at the Magma Club, the Food Court, and home re-hab.

Councilmember Lopez also asked if there were other resources that could be used for housing re-hab. Ms. Patel informed the Council that the Community Action Human Resources Agency (CHARA) does have emergency funding available but that the available funding get utilized quickly. They also referenced other programs that could be used for housing programs from the USDA and the State of Arizona. Mayor Hing explained that there are programs from the state that could be applied but they would need to create a plan and form a committee to focus on housing.

Mayor Hing thanked everyone for their participation, and asked for a motion to return to the regular meeting.

Councilmember Valenzuela made a motion to end the public hearing and return to the regular meeting. Councilmember Lopez

seconded the motion. The motion passed and the regular meeting resumed.

2. Discuss/Approve/Reject Project (s) for CDBG Funds Fiscal Year 2007

Mayor Hing asked Ms. Patel when the council would need to make a final decision. She said it would need to be published in the newspaper prior to March 15, 2007 and that the Final Resolution would need to be adopted at the March 15th meeting. She explained they would need to have a decision by the second week of February.

The mayor asked staff to investigate the cost of an ambulance

Councilmember Valenzuela made a motion to table this agenda item until the Town Council meeting on February 2, 2007. Councilmember Heglie seconded the motion. The motion passed unanimously

3. Discuss/Approve/Reject Project(s) for State Special Projects 2007

Councilmember Lopez motioned to table this item until the Council meeting on February 2nd to allow more time for review of the options.

Councilmember Marquez seconded the motion. The motion passed unanimously.

4. Discuss/Approve/Reject Layout for Downtown Food Court

Ms. Patel reviewed the designs for the food court downtown. She explained the differences in each of the three designs. She also reported that the architects design would allow for the structure to be built in either block or in metal. She said the council would need to decide which options and the building material they wanted for the structure.

Discussion followed on how large the bathroom stalls should be and how many food booths. The council also discussed how to maximize the amount of stalls in the women's restroom. Councilmember Valenzuela explained that he would like to see the structure built in brick rather than metal. The council also discussed the Pinal County Health Department regulations regarding food sale and plumbing/electrical regulations.

Councilmember Lopez made a motion to accept option 3 and to add a bathroom stall to the women's restroom as the design. Councilmember Valenzuela seconded the

motion. The motion was unanimously approved.

Councilmember Valenzuela made a motion to have 10 concession stalls. Councilmember Heglie seconded the motion. The motion was unanimously approved.

Councilmember Valenzuela made a motion to have the structure built in block. Councilmember Lopez seconded the motion. Motion was unanimously approved.

Councilmember Lopez made a motion to build the 10 concession stalls equipped 10 sinks, electricity and plumbing. Councilmember Heglie seconded the motion. The motion passed unanimously.

5. Discuss/Approve/Reject Chamber Sponsored Apache Leap Day Festival March 16-18 2007

Mr. Roy Chavez, President of the Superior Chamber of Commerce reported on the plans and itinerary for the 18th Annual Apache Leap Days Festival. He gave a brief history of the event and explained the role that the Town usually plays in the event. He explained that this year the carnival will be held at the Roosevelt School and all other events will held on Main Street.

Mr. Chavez requested for the town to assist with road closures, food court set up, law enforcement, and clean up.

Mr. Jim Gilbert resident of Superior explained to the council that he objected to the carnival being hosted at the Roosevelt School. He referenced several town ordinances which show that the town is violating public safety laws in regards to the decibel levels of sounds, the smells and general safety. He also explained that he had distributed a petition to the local residents in that neighborhood which shows that they do not want the carnival in their neighborhood. He explained that he has 54 signatures but only had 19 present with him at the meeting.

Mr. Chavez responded to the concerns that Mr. Gilbert expressed. The Mayor explained that both parties should try to come to a resolution and to involve the town in the process.

Councilmember Heglie made a motion to approve the support of the Apache Leap Day's Festival and for the parties in question to work together to come to a resolution regarding the carnival. Councilmember Marquez seconded the motion. The motion passed unanimously.

6. Discuss/Approve/Reject Final Plat for Superior Highlands Unit III

Ms. Susana Strumble with Willdan Engineering reported to the Mayor and Council that after much review they recommend approving the final plat for Superior Highlands Unit III with stipulations. She explained the 3rd party agreement that stipulated the developer will set up proper engineering of the sewer, water drainage and roadway systems. She reported that Mr. Tift (Town Attorney) has reviewed the resolution but has not signed the resolution.

Councilmember Valenzuela asked that the Town Engineer firm Willdan take a more active role in the engineering, permitting and zoning of this development and any future development to prevent the issues that have happened in the past from reoccurring.

Councilmember Lopez made a motion to approve the plat with the stipulations 2, 3, and 4 by Planning and Zoning be included, and that fencing be included in the development. Councilmember Heglie seconded the motion. The motion was approved unanimously.

7. Discuss/Approve/Reject Selection Process for Town Manager

Mayor Hing gave a brief report on the applicants and their qualifications. He stated

of the 31 applicants sent in their resumes/application 15 met the educational requirements but not all of them had the necessary work experience. After discussion with the council Mayor Hing said he would bring back the top 5 candidates that meet the job requirements.

Councilmember Valenzuela asked to be part of the selection committee and recommended that if there was not 5 candidates that meet the educational/job experience that the job should be re-advertised. Ms. Aldrete explained that there were 60 requests for information on the position but only 31 applied.

No action was taken on this item. Mayor Hing will report back to the council with 5 qualified applicants and the council will interview the top five candidates.

8. Discuss/Approve/Reject Contract with Wi-Vod for Wireless Internet Services

Mr. Hank Gutierrez gave a brief update on the wireless internet project and asked for the Mayor and Council to approve the contract with Wi-Vod for wireless internet services. He stated the agreement/contract has been approved by attorneys and representatives from the USDA, the Town Attorney, Wi-Vod's

Attorney and Arizona State Attorney General's office.

Mr. Gutierrez said they would be locked into the contract for three years with rates set at \$150 for installation and \$30 a month.

He reported that Wi-Vod has a history of working on these types of projects. They currently provide internet services in Southern Arizona along the Interstate 8 Corridor and their corporate headquarters are in Virginia. They provide internet services for many military bases and federal offices.

Councilmember Heglie made a motion to approve the contract with Wi-Vod for wireless internet services. Councilmember Lopez seconded the motion. The motion passed unanimously.

9. Discuss/Approve/Reject Purchase of State of Arizona Parcels through tax sale

Could not identify speaker – reported that there are 5 parcels of property near the creek that currently belong to the State of Arizona and could be purchased for one dollar. He said that these properties could be purchased to develop a small park in these areas as the creek is developed.

No action was taken – staff was directed to find out the process of purchasing this property.

I. Council Comments

Councilmember Cervantes

Commented that the town should contact the Department of Corrections to bring in additional labor.

Councilmember Marquez

No comment

Councilmember Lopez

Councilmember Lopez thanked everyone for their condolences and support during the loss of her brother.

Councilmember Valenzuela

No comment

Mayor Hing

No comment

J. Executive Session

K. In Public Session

L. Adjournment

Councilmember Lopez made a motion to adjourn the meeting. Councilmember Heglie seconded

the motion. The motion passed unanimously. The meeting was adjourned at 10:45 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Superior held on the 18th day of January 2007. I further certify that the meeting was duly called and held and that a quorum was present.

/s/
Elizabeth
Magallanez_____

Elizabeth Magallanez,

Interim
Deputy Town
Clerk

These minutes have been transcribed and compiled
by
Mila Lira
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**Minutes approved at Regular Town Council Meeting
2-01-2007**